

# COURSEWORK SUBMISSION REQUIREMENTS APRIL 2021



The ICCE General, Intermediate, Advanced and Advanced Higher Certificates all require coursework submissions. There are two types of coursework: Essays, Science Projects and Maths Papers. Please refer to the ICCE Procedures Manual for the coursework requirements at each certificate level.

As of June 2021, ICCE will require all coursework to be submitted via [support@icce.education](mailto:support@icce.education) as PDF documents. Please do not mail paper copies unless prior approval has been given.

Essays must be submitted **as one PDF file**. The file must include:

- Cover page
- Outline
- Essay body
- Bibliography

The essay cover page (example given) must include the following:

- Full title of the essay as given in the essay guidelines
- Subject category e.g. Social Studies, English
- ICCE Certificate Level
- Date of completion
- Student ICCE ID number
- School or Home Education Academy ICCE ID number

**Please do not include the student's name within the coursework or on the accompanying mark sheet.**

The Essay Mark Sheet must be completed with the interactive PDF download available on the ICCE website: [Downloads - International Certificate of Christian Education \(icce.education\)](#) The Essay Mark Sheet can be submitted as a separate PDF file or it can be added to the front of the Essay PDF file. Please include both the Essay Mark Sheet and the Essay in the one email submission.

Science Projects must be submitted **as one PDF file** (including the draft results). The Science Project Mark Sheet can be included in the Project PDF or submitted as a separate PDF with the Project. The interactive PDF Science Project Mark Sheet is available to download from the ICCE website.

The name of the PDF file can include the certificate level, subject and student ID number. Abbreviation examples are:

- GEN\_SS Essay\_ST-00-0000000
- INT\_Science Project\_ST-00-0000000

**Note:** The student's name can only appear within the covering email. It cannot be in the file name, within any documents or on the coursework itself. This is for the purposes of data protection and confidentiality.

# Explain Why Civil War Broke Out in England in 1642

ICCE General Level

Social Studies Essay

Date: 00/00/0000

Student ID Number: ST-00/0000000

School ID Number: SC-00/0000000