



ICCE HANDBOOK

EUROPE

2021 Edition



ICCE Handbook (Europe)

To be used in conjunction with the ICCE Global Procedures Manual

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GLOSSARY

A.C.E.	Accelerated Christian Education; the primary provider of the educational resources used by the ICCE
AEE	Accelerated Educational Enterprises; the distributor of A.C.E. educational material in Africa
Bloom's Taxonomy	A classification system used to define and distinguish different levels of human cognition – i.e. understanding, applying, evaluating, etc.
CEE	Christian Education Europe; the distributor of A.C.E. educational material in Europe
Deviation	The difference or variance between the score allocation by the First Line Marker and Moderator on each question in the test
EUR	Europe
First Line Marker (FLM)	The Learning Centre Supervisor or parent who is responsible, among other things, to score the student's PACE Test; the FLM is the first marker of any Test
Honours	An endorsement indicating a higher level of academic achievement
ICCE	International Certificate of Christian Education; a programme of study that reflects Christian values and a biblical worldview. It provides students with a qualification that enables them to apply for post-school and tertiary studies and employment.
ICCE Coordinator	An ICCE trained member of the staff of a School or HEA who is responsible for implementing ICCE
ICCE Global Office	The office that administrates ICCE globally.
ICCE Home Education Academy (HEA)	Support and accountability structure for home schools
ICCE Marking Criteria	The official guidelines to be adhered to when marking assessments; these guidelines were established by the ICCEL Board to standardize marking procedures.

ICCE Moderator	Qualified official who will re-mark a sample of PACE Tests to determine the accuracy level of scoring and provide corrective feedback to improve the quality of scoring
- Internal Moderator	School, Home Education Academy, Independent or School Network Moderator in close proximity to the First-Line Marker who will oversee the moderation of the FLM's Tests
- External Moderator	National or Global Moderators appointed by the ICCE Global board to oversee the moderation practices of the Internal Moderators
ICCE National Office	The ICCE office representing ICCEL in a particular nation
ICCE School	An A.C.E. School that is approved to offer the ICCE awards
ICCE Student Assessment Record (SAR)	The electronic document capturing the student's PACE prescription for an ICCE certificate and the resulting marks achieved; this document also captures the moderators' marks
ICCEL	ICCE Ltd; the central coordinating entity providing the overarching governance of the global ICCE operation; the final authority on all matters of policy and operation
ICCEL Board of Trustees	The Board directing and governing the global ICCE operation
IGABOS	ICCE Global Academic Board of Studies; a committee tasked by the ICCEL Board of Trustees to oversee the academic, graduation, quality assurance and training aspects of the global ICCE operation
IRABOS	ICCE Regional Academic Board of Studies; a committee tasked to oversee the academic aspects of ICCE at a regional level
ISMS	ICCE Specified Marking Scale
Learning Centre Supervisor	The person responsible for the academic oversight of the A.C.E. learning centre
Moderation	The process of rechecking a sample of Tests and re-marking them using the same Test Key and Marking Guidelines; this practice is vital for Quality Assurance practices and as a means of accountability to First-Line Markers and ensures accurate, consistent and objective scoring

PACE	Packet of A.C.E. material prescribed to the student's achievement level; an academic text through which the student works
PACE Test	A test written after the completion of each PACE
QA	The implementation of administrative and procedural activities to verify that the requirements set by ICCE are met
Repeat PACE	A PACE which the student has failed and has to work through again to master the academic contents
SA	South Africa
SAR	<i>See ICCE Student Assessment Record</i>
Test Key	The authorized answer sheet or memorandum to the questions in the PACE Test
Unit	A set of 6, 10 or 12 PACEs in a subject

QUICK START GUIDE

This 'Quick Start' section is designed for those who want to know quickly how the International Certificate of Christian Education (ICCE) works and what its main features are. It is not a substitute for reading the whole Procedures Manual.

What curriculum can I use on the ICCE programme?

The ICCE uses the Accelerated Christian Education (A.C.E.) programme for its core curriculum. However, there are a number of option courses that use other materials.

What is the 'Record of Achievement'?

It is a smart burgundy folder that contains the student's Certificate and details of the courses they have done. It also has their personal statement, a list of achievements and an employment history.

What happens once a student is enrolled?

They will receive a letter with their ICCE identification number (ICCE ID), which must be quoted on all correspondence.

What should schools do with PACE Tests?

Schools should keep all PACE tests for six months after the student has received their ICCE certificate. An ICCE representative will check these periodically when the school is inspected. If a student leaves the school and continues to home educate on the A.C.E. programme, all PACE tests and Supervisor Assessment Records must be passed on to parents, who then will need to register with the local A.C.E. Home Education Academy. If a school closes, any PACE tests must be passed to the ICCE Office with a letter of explanation and a list of students from the school that are registered with the ICCE.

What should home educators do with PACE Tests?

If you are a home-educating family, you should send all PACE tests [1085 and above] to your Home Education Academy (HEA) when each A.C.E. Level is complete. At the same time, send or email a copy of your Supervisor Assessment Record to the HEA.

Can I buy curriculum material from ICCE?

No, all A.C.E. materials must be ordered from the local approved A.C.E. curriculum supplier. Some other non-A.C.E. curriculum materials may also be available from them. Non-A.C.E. curriculum materials are sourced elsewhere. In case of difficulty, please contact your local A.C.E. curriculum supplier.

What should I do when the student has finished their course?

It normally takes six weeks to process a certificate and Record of Achievement. When a student has finished their course, please fill in the appropriate Student Enrolment & Course Completion Form and send to the ICCE Office. (Home educators should send tests to the Home Education Academy they are registered with.) Make sure you enter all the PACE Average Scores to two decimal places in the appropriate boxes. The Student Enrolment & Course Completion Form can be found on the ICCE website.

EUROPE GOVERNANCE

Governance of ICCE European Regional Board

The Board

The ICCE European Board will consist of up to 9 members including:

- The Chair
- The Senior Moderator
- A Head Teacher's Representative
- Home School Representative

At any time, the Board members can invite other people to attend meetings as observers, to make presentations or give expert opinion with the permission of the chair. The Board reserves the right to ask any invitees to withdraw from the meeting at any time and for any reason.

The Executive Board

- The Chair
- The Senior Moderator
- The Administrator
- Any other member (as necessary)

Officers and Employees

The following are commissioned by ICCE on a full or part-time basis: Senior Moderator, Administrator, Coursework Test Moderators and Consultants.

The appointment of officers and employees will be carried out by ICCEL in consultation with the IRABOS Board.

Appointment of Board Members

New Board members will be appointed by a full meeting of the Board using the following procedure:

1. When there is a vacant place, the Chair should inform the whole Board.
2. Board members should consult and suggestions be put forward for filling the position.

3. On completion of this process, the prospective Board member should be approached by their sponsor (Board member putting their name forward) to ask if he/she is willing to stand.
4. If the candidate is willing to serve on the Board he/she should provide a CV, signed by the sponsor, which will be circulated to the Board.
5. The candidate will then be invited to make a presentation at the next Board meeting.
6. The prospective candidate will attend the meeting only to make the presentation.
7. The candidate will be interviewed at the meeting. Following discussion (without the candidate) a 75% majority vote will elect the candidate. In the case of an impasse the Board will seek to reach unity. The final decision will be subject to satisfactory references.
8. The Chair will inform the candidate of the outcome of the vote and invite the successful candidate to attend the next Board meeting.

Fixed Term Appointments

The European Board reserves the right to make temporary appointments for specific tasks without the need to go through the full appointment process. In this case the Executive Board will discuss the need and inform the Board members of the appointment. This election must have the unanimous agreement of the Executive Board.

Decision Making

When a proposal is put forward for the Board to consider the matter will be discussed and unity sought. In the case of an impasse, a 75% majority vote will implement the proposal.

Attendance at Meetings

The ICCE Board requires that members attend at least 2 of the usual 4 Board meetings held each year. If a Board member does not attend any meetings during the year (apart from extended illness), the member will be deemed to have resigned from the Board, and a new member will be elected to fill the vacant place. The Administrator will keep a register of punctual attendance at Board meetings. Board members not attending a meeting must inform the administrator at least 24 hours before the time of the Board meeting.

ICCE COURSE OPTIONS & STRUCTURE

This section covers the course options available for students following the ICCE certificates in Europe. Details on the ICCE/LCA enrolments are available in the next section.

Certificate Options

ICCE offers course options for both Achievement Certificates and Academic Certificates. A summary of these options is below:

Certificate Options			
Achievement Certificate Options			
Basic Certificate	Foundation Certificate	Vocational Certificate	
<i>Note: These certificates were not benchmarked by UK NARIC.</i>			
Academic Certificate Options			
General Certificate	Intermediate Certificate	Advanced Certificate	Advanced Higher Certificate
<i>Comparable to CIE O Level standard*</i>	Bridge	<i>Comparable to CIE A Level standard*</i>	
<i>Note: These certificates were benchmarked by UK NARIC in 2012.*</i>			

Achievement Certificate Course Options & Structure

The following specifies the course structure for each achievement certificate. (Note: These certificates were not benchmarked by UK NARIC.)

The ICCE Basic Certificate

This course is designed for students with Learning Disabilities and Difficulties (LDD). The content varies with the individual education plan (IEP) of each student. It is important that the ICCE Office is aware of students' IEPs and of the courses being followed. The following table provides guidance for the **minimum** requirement for a Basic Certificate. If a student does not reach the minimum requirement for the Basic Certificate, a Leaving Certificate can be issued by the school or Home Education Academy. Students should

complete at least 48 PACEs in **each** core subject [English, Mathematics, Science, Social Studies and Word Building] **at any level**. They should attempt at least one Biblical Studies course. **Please discuss the individual student's needs with the office. This level can be applied for at any time.**

Basic Certificate			
PACEs 1001-1048	PACEs 1013-1060	PACEs 1025-1072	PACEs1037-1084
English	English	English	English
Mathematics	Mathematics	Mathematics	Mathematics
Word Building	Word Building	Word Building	Word Building
Science	Science	Science	Science
Social Studies	Social Studies	Social Studies	Social Studies 73-78 & British Constitution
Plus <u>one</u> unit of 12 from:	Plus <u>one</u> unit of 12 from:	Plus <u>one</u> unit of 12 from:	Plus <u>one</u> unit of 12 from:
Bible Reading 1001-1060	Bible Reading 1001-1060	Bible Reading 1001-1060	Bible Reading 1001-1060
Biblical Studies 97-108	Biblical Studies 97-108	Biblical Studies 97-108	Biblical Studies 97-108
Successful Living	Successful Living	Successful Living	Successful Living

Policy for Learning Disabilities and Difficulties (LDD)

Early Warning System

ICCE has produced an 'Early Warning System', which is applicable to students who have been identified as having specific learning needs. This is available to parents and schools who request a copy. Schools or home school families wishing to register their students should contact the ICCE Office as early as possible in their education, so that suitable arrangements can be made to assist them.

If a student has LDD, the ICCE Office will determine whether an adjustment can be made to the programme of study to take account of the problem. Independent expert evidence will have to be produced to confirm the LDD. If necessary, an assessor will be employed to determine whether or not the student has an educational problem that warrants a course amendment. An extra charge will be made for this service.

Students who cannot achieve a Foundation Certificate will be issued with a Basic Certificate, where possible. If a student cannot achieve the Basic Certificate level, then either the school or Home Education Academy should issue an Achievement or Leaving Certificate.

Basics

ICCE endorses the basic principle of A.C.E., that the spiritual benefits of the programme are as great as the academic results. Parents should not be put off Christian Education because of a lack of a final qualification. Students should be encouraged to persist with their education, being convinced of its absolute value and trusting the Lord to provide them with a suitable career.

Materials

Apart from the usual PACEs, parents and schools should make use of Videophonics, ESL and other remedial materials. If the student's first language is French or Spanish, there is some curriculum available in those languages. If the student cannot write or erase normally, an alternative is to use a computer to record answers, which can then be checked, preferably by the student, but if need be by the parent, supervisor or monitor.

Medical and Educational Tests

Parents should ensure that their children are checked by an audiologist, an optometrist and for co-ordination. The Preschool and ABCs Tests and Post Tests are very helpful in diagnosis and should be used as a matter of course, irrespective of a student's age.

The usual Diagnostic Tests must be administered and the ICCE Academic Projection Form used. The student should take the NFER CAT and RTBS 2 to get some picture of his or her ability level so that a decision can be made regarding which certificate the student should aim for. Parents educating their children at home should arrange for testing through the Home Education Academy.

The ICCE Foundation Certificate

The Foundation Certificate is for lower ability students or those joining the A.C.E. programme late (age 15 and above). It should not be applied for by those going on to the higher levels. As a general principle, students of standard ability should start on the programme of study for the Vocational or General Certificate, without applying for the Foundation Certificate first. The A.C.E. system is progressive, that is, students work through each level until they have reached their academic 'ceiling'. It may be that some students set their sights too low and find, once they have achieved the Foundation Certificate, they wish

to go on to the General Certificate. As the first modules of the General Certificate are identical to the modules of the Foundation Certificate, there is no problem in students doing this. In fact, students are always encouraged to aim for the highest certificate they can achieve.

The table below shows the structure of the Foundation Certificate according to the four Subject Groups of ICCE and includes prerequisite information:

Foundation Certificate			
Prerequisite details			
Christian Studies	Academic Studies	Applied Studies	Coursework
None	English 1073-84	None	None
	Mathematics 1073-84		
	Word Building 1073-84		
	Science 1073-84		
	Social Studies 1073-78 & British Constitution		
	Literature 7		
Foundation Certificate			
Christian Studies -Choose 1 credit-	Academic Studies	Applied Studies -Choose 1 credit-	Coursework
Biblical Studies 97-108 (1)	English 1085-96 (1)	Refer to the General Level 'Further Credit Options' list on page 17.	None
Successful Living 1-12 (1)	Mathematics 1085-96 (1)		
	Word Building 1085-96 (1)		
	Science 1085-96 (1)		
	British & European History 1085-96 <i>OR</i> World History 1097-108 <i>OR</i> World Geography 1097-108 (1)		
	Literature 8 (0.5)		
1 credit	5.5 credits	1 credit	0 credits
Total credits			7.5

The ICCE Vocational Certificate

The aim of this certificate is to be less “academic” and include more practical and life skills. It is for those students who cannot manage some or all of the Level 9 academic subjects and desire to follow more

practical vocations. It is intended to be a certificate which shows achievement to a General level in some subjects, while allowing more flexibility for students who are limited in one or more academic areas. Please note, this certificate was not benchmarked by NARIC.

The Vocational Certificate is for students who do not expect to proceed further with their A.C.E. education.

There are two levels to complete. All students must complete the following compulsory courses:

Vocational Certificate (Level 1)			
Prerequisite details			
Christian Studies	Academic Studies	Applied Studies	Coursework
None	English 1073-84	None	None
	Mathematics 1073-84		
	Word Building 1073-84		
	Science 1073-84		
	Social Studies 1073-78 & British Constitution		
	Literature 7		
Vocational Certificate (Level 1) - Compulsory			
Christian Studies	Academic Studies	Applied Studies -Choose 1 credit-	Coursework
Biblical Studies 97-108 (1)	English 1085-96 (1)	Typing (Typemaster or Mavis Beacon) (0.5)	None
Successful Living 1-12 (1)	Mathematics 1085-96 (1)		
	Word Building 1085-96 (1)		
	Science 1085-96 (1)		
	British & European History 1085-96 <i>OR</i> World History 1097-108 <i>OR</i> World Geography 1097-108 (1)		
	Literature 8 (0.5)		
2 credit	5.5 credits	0.5 credit	0 credits

Four more credits must be completed for the second level, taken from a wide range of options to cater for students with varying strengths and weaknesses. They must select at least one course (or two halves) from each category to ensure some width of curriculum coverage.

Vocational Certificate (Level 2)			
Vocational Certificate (Level 2) – 4 credits compulsory			
Language & Lit -Choose 1 credit-	Maths & Science -Choose 1 credit-	Humanities -Choose 1 credit-	Service & Practical -Choose 1 credit-
English 97- 108 (1)	Maths 97-108 (1)	World Geography 97-108 (1)	PTC (0.5) (1 with service)
Literature 9 (0.5)	Biology 97-108 (1)	American History (1)	Music Theory Grade 4+ (1)
Etymology 97 -108 (1)	Nutrition Science (0.5)	British & European History (1)	Music Practical Grade 4+ (1)
French 97-108 (1)	Health (0.5)	Foundations for Living (1)	ACE Music (0.5)
Spanish (2)	Astronomy (0.5)	Family & Consumer Science (1)	Advanced Art (1)
Rosetta Stone L1 (0.5)	Convention Science Exhibit (1)	Missions (0.5)	Art (AO) (1)
Speech (0.5)	Science Project (1)	Convention Social Studies Exhibit (1)	Auto Mechanics (0.5)
		World History (1)	Ballet Grade 4+ (1)
			Swimming (0.5)
			Life Saving (0.5)
			ECDL (1)
			Convention A&P (0.5 or 1)
			Convention Entry* (1)
			Duke of Edinburgh Bronze (0.5)
			Duke of Edinburgh Silver/Gold (1)
			Car Driving Licence (1)
1 credit	1 credit	1 credit	1 credit
Credits from Level 1			8
Total credits (for full Vocational Certificate)			12

*Convention entries and portfolios must follow guidelines.

Other items may be added to this Certificate depending on what ICCE approves. Students may submit for consideration other practical skills they would like to gain credit for. Students must select and communicate with the office the second level courses they intend to follow before starting. A form is provided to complete and submit. This is available from the ICCE office. Students must not proceed before receiving approval.

Academic Certificate Course Options & Structure

Subject Groups

There are four (4) subject groups in the ICCE educational programme. The ICCE Schematic illustrates this.



The following table indicates the specific credit requirements in each of the four ICCE subject groups.

Credit requirements for each subject group per certificate level				
Groups			ICCE Certificate Level	
Group	Group description		General & Intermediate	Advanced & Advanced Higher
1	Academic Studies	Christian	1.5	1.5
2		Core	5	4
3		Expanded	Minimum 3 credits from group 2; Max 2 credits from group 3	Minimum 3 credits from group 2; Max 2 credits from group 3
4	Applied Studies		1	1
Coursework requirement			0.5	0.5
Total Credit Requirement			8	7

From the General Certificate level, all students must complete the required coursework and an Apologetics course in Christian studies at each Certificate level. (Note: The following courses were benchmarked by UK NARIC.)

Note: See the members portal on the ICCE website for an up-to-date list of Apologetics Options.

The ICCE General Certificate

including Prerequisite

For this certificate, students must complete the prerequisite material, i.e. Level 8, before progressing to Level 9. Students should work in the normal A.C.E. manner and complete all PACEs in a unit in sequential order. Coursework may be done alongside the PACE work. Students may add further courses to obtain more credit if they wish.

The following table shows the structure of the General Certificate according to the four Subject Groups of ICCE and includes prerequisite information:

General Certificate				
Prerequisite details				
Christian Studies	Academic Studies		Applied Studies	Coursework
Biblical Studies (New Testament Survey) 97-108 (1)	English 1085-96 (1)		None	None
	Mathematics 1085-96 (1)			
	Word Building 1085-96 (1)			
	Earth Science 1085-96 (1)			
	Brit & Euro History 1085-96 OR World History 1097-108 (1)			
	Literature 8 (0.5)			
1 credit	5.5 credits		0 credits	0 credits
General Certificate				
Christian Studies	Core Studies	Expanded Studies	Applied Studies	Coursework
Apologetics I (0.5)	English 1097-108 (1)	ICT ECDL (1)	Refer to the General Certificate ‘Further Credit Options’ list on the next page and select at least 1 credit from Groups 2 – 4.	Social Stud. Essay
Successful Living 1-12 (1)	Mathematics 1097-108 (1)			Science Project
	Biology 1097-108 (1)			
	World Geog. 1097-108 (1)			
	Etymology 1097-108 (1)			
	Literature 9 with essays (0.5) – 2 options available			
1.5 credits	6.5 credits		1 credit	0.5 credit
2.5 credits total	12 credits total		1 credit total	0.5 credit total
Total credits (Prerequisite + General)				16

General Certificate Further Credit Options (Select any further credits from this list. At least 1

further credit option must be selected from Group 2, 3 or 4.)

	Credit value
Group 1: Christian Studies	
Missions (1-6) (A.C.E.)	0.5
Foundations for Living (AO)	1
Group 2: Core Studies	
Languages and Literature	
French I (97-108) – Audio Course (A.C.E.)	1
Spanish I (1-12) – Video Course (A.C.E.)	2
Rosetta Stone Language course Version 2 Level 1	1 ½
Rosetta Stone Language course Version 3 Levels 1 and 2 (request more information)	1
GCSE Language	2
Sciences and Social Studies	
Health (1-6) (A.C.E.)	0.5
Astronomy (AO)	0.5
Nutrition Science (ILS) (Foundation or General Level only)	0.5
American History (1085-1096)	1
British & European History (1085-1096)	1
World History (97-108)	1
An approved national history/geography course (contact Office)	1
Biology (1-6)	0.5
Agriculture (Cambridge or GCSE/iGCSE)	2
Group 3: Expanded Studies	
Advanced Art (97-108) (A.C.E.)	1
Complete Art (AO)	1
Convention Art or Design Entry (requires attendance at Student Convention)	1
Music (1-6) (A.C.E.)	0.5
Speech (1-6) (A.C.E.)	0.5
Sport – 4 sports + Health (1-6) *First Aid Course may replace 1 sport	1
Family and Consumer Science (formerly Home Economics) (AO)	1
Typemaster (A.C.E.) or Mavis Beacon Typing (40wpm with 90% accuracy)	0.5
Music Theory or Performance - Grade 5 and above - certain sections	1
Drama (GSMD) or (LAMDA) - Grade 5 and above - certain sections	1
Group 4: Applied Studies	
Convention entry (single entry or Attendance & Participation)	1
Convention Attendance & Participation	0.5
Convention Science or Social Studies Exhibit (requires attendance at Student Convention)	1
A.C.E. Professional or Monitor Training	0.5
A.C.E. Professional or Monitor Training with 30 hours service	1

The ICCE Intermediate Certificate

Students must have completed the General Certificate before proceeding to the Intermediate Certificate. Students should work in the normal A.C.E. manner and complete all PACEs in a unit in sequential order and maintain academic balance. Coursework may be done alongside the PACE work.

The following table shows the structure of the Intermediate Certificate according to the four Subject Groups of ICCE and includes prerequisite information:

Intermediate Certificate				
Prerequisite details				
Complete the requirements for the General Certificate.				
Intermediate Certificate				
Christian Studies	Core Studies	Expanded Studies	Applied Studies	Coursework (1,500 words) -Select 3-
Apologetics II (0.5)	English 1109-120 (1)	Select 1 credit from Group 2 or Group 3 subjects on the Intermediate 'Further Credit Options' List on the next page.	Select 1 credit. This can be chosen from any group on the Intermediate 'Further Credit Options' List on the next page or the General 'Further Credit Options' List.	Social Stud. Essay
Biblical Studies (Old Testament Survey) 109-120 (1)	Mathematics 1109-120 (1)			English Essay
	Physical Science 1109-120 (1)			Biblical Stud. Essay
	Hist. of Civ. 1-10 (1)			Science Project
1.5 credits	4 credits	1 credit	1 credit	0.5 credit
Total credits (Intermediate)				8

Intermediate Certificate Further Credit Options

Students may choose any option from the following list or any module from the General Certificate list not already completed. Students may also take options from the Advanced Certificate Elective List but only with prior permission from the ICCE office.

	Credit value
Group 2: Core Studies	
Languages and Literature	
New Testament Greek I (121-132) (A.C.E.)	2
Rosetta Stone language course Version 2 Level 2	1 ½
Rosetta Stone language course Version 3 Levels 3, 4 or 5 (half for each level)	0.5
British Literature (AO)	1
Literature 10	0.5 or 1
Delf A1, A2, B1 or B2	1
Delf C1 or C2	2
Goethe Institute A1, A2, B1, or B2	1
Goethe Institute C1 or C2	2
Sciences and Social Studies	
US History [109 - 120] (A.C.E.)	1
Biology (Apologia)	1
Group 3: Expanded Studies	
Auto-mechanics [109-114] (CEE)	0.5
ICT Course from approved list	1
Music Theory - Grade 6 [RSM or similar]	1
Music Performance - Grade 6 [RSM or similar]	1
Group 4: Applied Studies	
Convention Bible Memory Event or Golden Award	1
Convention Science Exhibit (requires attendance at Student Convention)	1
Convention Social Studies Exhibit (requires attendance at Student Convention)	1

Approved A.C.E. courses produced by other global regions may be allowed for option credits. Contact the ICCE Office for details.

The ICCE Advanced Certificate

Students must have completed the Intermediate Certificate before proceeding to the Advanced Certificate. A student intending to complete the Advanced Higher certificate should complete PACEs at Level 1121-1132 for the Advanced certificate to allow for PACEs 1133-1144 to be completed at Advanced Higher.

Coursework may be done alongside the PACE work.

The following table shows the structure of the Advanced Certificate according to the four Subject Groups of ICCE and includes prerequisite information:

Advanced Certificate				
Prerequisite details				
Complete the requirements for the Intermediate Certificate.				
Advanced Certificate				
Christian Studies	Core Studies	Expanded Studies	Applied Studies	Coursework (2,000 words) -Select 3-
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	English 1121-1132 <i>OR</i> 1133-1144 (1)		Select 1 credit. This can be chosen from any group on the Advanced 'Further Credit Options' list on the next page.	Social Stud. Essay
Apologetics III (0.5)	Mathematics 1121-1132 (1)			English Essay
	Chemistry 1121-1132 <i>OR</i> Physics 1133-1144 (1)			Biblical Studies Essay
	Hist. of Civ. 11-20 (1)			Science Project/Essay
				Maths Paper
				*English 1121-1132 needs dissertation of 5,000-10,000 words
1.5 credits	4 credits	0 credits	1 credit	0.5 credit
Total credits (Advanced)				7

Advanced Certificate Further Credit Options

	Credit value
Group 1: Christian Studies	
Biblical Studies (New Testament Church History) [121-132] <i>if not already taken</i>	1
Biblical Studies (Basic Life of Christ) [133-144] <i>if not already taken</i>	1
Christian Growth [133-138]	0.5
Group 2: Core Studies	
Mathematics	
College Mathematics I [1 - 10]	1
College Mathematics II [11 - 20]	1
Mathematics (Trigonometry) [133-138]	0.5
Mathematics (CEE Level 12) [139-144*] (CEE)	0.5
Language	
New Testament Greek 2 [11 - 20] (A.C.E.) requires Greek 1	2
English Composition II [11 - 20] (no need to do Composition I)	1
Sciences and Social Studies	
Physics [1133 - 1144]	1
College Physical Science [1 - 10]	1
History of Civilisation 2 [11 - 20]	1
Civics and Economics [133 – 144]	1
Collectivism	0.5
The US Constitution	0.5
Group 3: Expanded Studies	
ABRSM Music, RAD Ballet or LAMDA Drama Grades 7 or 8 (or similar)	1
Advanced ICT - contact office for current list of approved courses	1
Accounting (US practice) [121 -132] (A.C.E.)	1
Group 4: Applied Studies	
Convention Bible Memory Event or Golden Award	1
A.C.E. Professional or Monitor Training	0.5
A.C.E. Professional or Monitor Training with 30 hours service	1

Advanced Bias Courses

ICCE has formulated several ‘bias’ courses that take students’ individual strengths and the requirements of higher education into account. ICCE determines the content of the courses and all units must be completed as prescribed. However, there is some room for flexibility. If a student wishes to deviate in any way from the content of a Bias course, please contact the ICCE Office for approval before proceeding.

Languages Advanced Bias

ICCE is currently willing to accept AQA GCE ‘A’ level, Generic version where the content is agreed with the ICCE Office in advance.

The prerequisite for the Advanced Bias Courses is the same as for the Advanced Certificate.

Advanced Arts Bias Course			
Advanced Certificate			
Christian Studies	Academic Studies	Applied Studies	Coursework
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	English 1121-1132 (1)	Select 1 credit. This can be any course in the 1121-1144 range or the available College Course range.	English Dissertation (5,000 - 10,000)
Apologetics III (0.5)	English 1133-1144 (1)		Social Studies Essay (2,000 words)
	English Composition II (1)		Biblical Studies Essay (2,000 words)
	British Literature (AO) (1)		
1.5 credits	4 credits	1 credit	0.5 credit
Total credits (Advanced)			7

Advanced Science Bias Course			
Advanced Certificate			
Christian Studies	Academic Studies	Applied Studies	Coursework (2,000 words) -Select 3-
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	Chemistry 1121-1132 (1)	Biology (Apologia) OR	Maths Paper
Apologetics III (0.5)	Physics 1133-1144 (1)	Select 1 credit. This can be any course in the 1121-1144 range or the available College Course range.	Science Essay
	Mathematics (Algebra) 1121-1132 (1)		Convention Exhibit
	Mathematics (Trigonometry) 1133-1138 (0.5)		Science Project
	Mathematics (CEE Level 12) (0.5)		Biblical Studies Essay
1.5 credits	4 credits	1 credit	0.5 credit
Total credits (Advanced)			7

Advanced Maths Bias Course			
Advanced Certificate			
Christian Studies	Academic Studies -Select 4 credits-	Applied Studies -Select 1 credit-	Coursework (2,000 words) -Select 3-
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	Mathematics (Algebra) 1121-1132 (1)	Select 1 credit. This can be any course in the 1121-1144 range or the available College Course range.	Maths Paper
Apologetics III (0.5)	Mathematics (Trigonometry) 1133-1138 (0.5)		Science Essay
	Mathematics (CEE Level 12) (0.5)		Science Project
	College Maths 1-10 (1)		Biblical Studies Essay
	College Maths 11-20 (1)	Advanced IT Course	
	Physics 1133-1144 (1)		
1.5 credits	4 credits	1 credit	0.5 credit
Total credits (Advanced)			7

Advanced Social Studies Bias Course			
Advanced Certificate			
Christian Studies	Academic Studies	Applied Studies	Coursework (2,000 words)
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	English 1121-1132* OR 1133-1144 (1)	Select 1 credit. This can be any course in the 1121-1144 range or the available College Course range.	*English 1121-1132 needs dissertation of 5,000-10,000 words
Apologetics III (0.5)	English Composition II (1)		Social Studies Essay
	History of Civ. 11-20 (1)		Biblical Studies Essay
	Economics & Civics (1)		English Essay
1.5 credits	4 credits	1 credit	0.5 credit
Total credits (Advanced)			7

Advanced Music Bias Course			
Advanced Certificate			
Christian Studies	Academic Studies	Applied Studies	Coursework (2,000 words)
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	Music Grade 8 Theory (1)	Select 2 credits. This can be any course in the 1121-1144 range or the available College Course range.	Music Essay
Apologetics III (0.5)	Practical Grade 8 Performance (1)		Social Studies Essay
	Diploma Performance or Teaching (1)		Biblical Studies Essay
			Maths Paper
1.5 credits	3 credits	2 credits	0.5 credit
Total credits (Advanced)			7

Advanced Language Bias Course			
Advanced Certificate			
Christian Studies	Academic Studies	Applied Studies	Coursework (2,000 words)
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	AQA 'A' Level Additional Language (2)	Not required	*English 1121-1132 needs dissertation of 5,000-10,000 words
Apologetics III (0.5)	English 1121-1132* OR 1133-1144 (1)		History of Language
	English Composition II (1)		English Essay
	British Literature (AO) (1)		Biblical Studies Essay
			Culture of Language
1.5 credits	5 credits	0 credits	0.5 credit
Total credits (Advanced)			7

Application may be made to the ICCE Office for a bias course of choice.

The ICCE Advanced Higher Certificate

Higher/Honours

This level is for high ability students who complete Advanced Level early or those who need the certificate to qualify for entry to tertiary studies. Selected courses must be approved by ICCE before proceeding.

Students who complete the certificate with four (4) credits from Group 2 and obtain an 'A' grade may be awarded an Honours certificate.

The following table shows the structure of the Advanced Higher Certificate according to the four Subject Group of ICCE and includes prerequisite information:

Advanced Higher Certificate			
Prerequisite details			
Complete & pass the Advanced Certificate			
Advanced Certificate			
Christian Studies	Core & Expanded Academic Studies	Applied Studies	Coursework (2500 words) -Select 3-
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	Any 4 courses from Groups 2 and 3 on the Advanced Higher 'Further Credit Options' List that have not yet been attempted (4) <i>*Minimum 3 credits from Group 2.</i>	Any course from any group on the Advanced Higher 'Further Credit Options' list that has not yet been attempted. (1)	Social Studies Essay
Apologetics IV (0.5)			English Essay
			Biblical Studies Essay
			Science Project/ Essay
			Maths Paper
1.5 credits	4 credits	1 credit	0.5 credit
Total credits (Advanced)			7

Advanced Higher Certificate Further Credit Options

	Credit value
Group 2: Core Studies	
Mathematics	
College Mathematics I [1 - 10]	1
College Mathematics II [11 - 20]	1
Trigonometry	0.5
Calculus & Geometry; Pure Maths (CEE)	0.5
Language and Literature	
English IV [1133-1144]	1
New Testament Greek 2 [11 - 20] (A.C.E.) requires Greek 1	2
English Composition II [11 - 20] (no need to do Composition I)	1
Sciences and Social Studies	
Physics [1133 - 1144]	1
College Physical Science [1 - 10]	1
History of Civilisation 2 [11 - 20]	1
Civics and Economics [133 – 144]	1
Collectivism	0.5
The US Constitution	0.5
Group 3: Expanded Studies	
Advanced ICT - contact office for current list of approved courses	1
ABRSM Music, RAD Ballet or LAMDA Drama Grade 8 (or higher if applicable) (or similar)	1
Group 4: Applied Studies	
Convention Bible Memory Event or Golden Award	1
A.C.E. Professional or Monitor Training	0.5
A.C.E. Professional or Monitor Training with 30 hours service	1

Coursework

Coursework is not required for the Basic, Foundation and Vocational Certificates; however, it is compulsory for all the ICCE Academic certificates and carries a weight of half ($\frac{1}{2}$) a credit per certificate level. Coursework is comprised of essays, Science projects and Mathematical papers. The topics are prescribed by ICCE.

For the General Certificate, essay topics are in the field of Social Studies. For the Intermediate and Advanced Certificates, the student may select from topics in the following areas: English, Biblical Studies and Social Studies. Students must choose one of the options given in the Intermediate and Advanced levels respectively (see table on the next page). For example, if option 2 is chosen at Intermediate level, the student must produce a Science project and two (2) essays of 1,500 words each.

More information pertaining to coursework is published in the Essay Writing Training PACE.

The following table indicates the coursework requirements for each certificate level.

ICCE Coursework Requirements						
Certificate	General	Intermediate		Advanced & Advanced Higher		
Total Items	2	3		3		
Available Options	1	1	2	1	2	3
Essay	1 essay	3 essays	2 essays	3 essays	2 essays	1 essay
Number of Words (Essay)	1,000	1,500	1,500	2,000 (A) 2,500 (AH)	2,000 (A) 2,500 (AH)	2,000 (A) 2,500 (AH)
Science	1 project	-	1 project	-	1 project/ essay	1 project/ essay
Math					OR 1 paper	1 paper
Credit Value	0.5	0.5		0.5		
Indicative Hours	60	60 – 70		70		

Note: For English III, there is a compulsory 5,000 to 10,000-word dissertation included in the PACEs.

Marking Criteria

Completed coursework (essays and projects) should be marked by the First Line Marker or Supervisor, but moderation will be done by the ICCE External Moderators. The External Moderator's mark will be the final verdict.

Essays

Follow and use the Essay Marking Sheet (see page 29) when assessing the students' essays.

ICCE ESSAY MARKING SHEET

Student ICCE Number:

School/HEA ICCE Number:

Certificate Level:

Date submitted:

Title:

	Marks Available	Student Mark
CONTENT		
Introduction		
Introductory Paragraph - <i>Begins strongly, statement of intent (thesis statement), statement of organisation</i>	5	
Body		
Understanding - <i>Is insightful and clearly expresses the writer's point of view about the thesis statement</i>	10	
Essential Points - <i>Relevant material includes essential information, linked with good cohesion and flow and supporting the statement of intent</i>	10	
Argument Thread - <i>Expounds on the thesis statement and answers the question. Well-developed argument, working towards and supporting the final conclusion</i>	10	
Supporting Evidence - <i>Each point backed up with examples, information, evidence</i>	10	
Conclusion		
Concluding Paragraph - <i>reaffirms the thesis statement, summarises the threads of the argument, answers the question, ends strongly</i>	5	
TECHNIQUE		
Outline - <i>In correct format as directed in PACEs (1072,1097 and1108)</i>	3	
Bibliography - <i>In correct format for books, references and online materials (each error -1/2 mark)</i>	5	
Referencing – <i>Evident, correctly indicated in text and correctly included in bibliography</i>	5	
Structure – <i>Introductory and concluding paragraph, body paragraphs each with a single topic organised to form an argument (Headings, note forms, and bullet points are not acceptable in coursework essays.)</i>	10	
STYLE		
Use of Language - <i>Readability and clarity, ideas, creativity, individuality and originality</i>	10	
Presentation - <i>Title page, general neatness, word processed, double spaced (1 bonus point for relevant charts)</i>	2	
TECHNICALITIES		
Spelling, Grammar, Punctuation and Capitalisation - <i>(each error -1/2, maximum 5 points may be deducted for spelling)</i>	10	
Word Limit, length/size - <i>Each 50 words beyond the 10% limit, either under or over, (-1/2 mark) (Refer to the Word Count Marking Schedule)</i>	5	
TOTAL MARKS	100	
<i>Grading: <50 (Fail), 50-69 (Pass), 70-86 (Merit), 87-100 (Distinction)</i>	Grading	

Comments:

Marker Signature:

Marker Role/Position:

Date:

ICCE Maths Papers and Projects

This module should only be commenced when Algebra 2 is completed.

For further information on Maths Papers and Projects, contact the ICCE Office.

ICCE Science Essays and Projects

For further information on Science projects and essays, contact the ICCE Office or visit the website. It is compulsory to complete a Science Project for the General Certificate.

Science essays apply to the Advanced Certificate only.

The Science Marking Sheet follows.

ICCE SCIENCE MARKING SHEET

Student ICCE Number:

School/HEA ICCE Number:

Project Title:

Project Start to Finish Dates:

DD/MM/YYYY - DD/MM/YYYY

	Marks Available	FLM Mark	ICCE Office
PREPARATION			
Clear grasp of project objectives and requirements	3		
Able to determine what apparatus/chemicals are needed	3		
Preparation of apparatus and materials	5		
EXPERIMENTATION			
Able to work unassisted by parent or supervisor	4		
All expected experiments including repeats are safely carried out	5		
Able to accurately measure or observe carefully	5		
Able to produce results showing good precision for runs	5		
Able to record draft results clearly and include them (or a scanned copy) at the end of the report	4		
FULLY TYPED PROJECT WRITE UP CONNECTED TO EXPERIMENTAL WORK			
Brief introduction, background information and science related to experiment/s	8		
Experiment: aim, requirements, detailed method and diagram/picture/photo/s	5		
Variables: independent, dependent and controlled	3		
Neatly typed table/s of experimental results	4		
Well drawn or computer produced bar chart or graph	5		
Conclusions regarding the aim/s of the experiment/s and prediction comment/s	6		
Questions connected with the experiment/s	5		
Critique questions	4		
FULLY TYPED PROJECT WRITE UP CONNECTED TO OTHER AREAS			
Well written letter, discussion, survey or second experiment as required by the project	10		
Answers to questions connected with the survey etc., but not maths questions	5		
Mathematical aspects in the project including formulae used	5		
Other factors that result in a well presented/ high standard project	3		
What have you gained by carrying out the project?	3		
TOTAL MARKS	100		
<i>Grading: <50 Fail (F), 50-69 Pass (P), 70-86 Merit (M), 87-100 Distinction (D)</i>	Grading		

Comments:

First Line Marker (FLM) Signature:

First Line Marker (FLM) Role/Position:

Date:

Grading of Coursework

Coursework is graded as a Pass, Merit or Distinction, depending on the percentage obtained.

Grading of Coursework	
Percentage	Grading
50 -69%	Pass
70-86%	Merit
87-100%	Distinction

The transcript indicates the coursework mark as Pass, Merit or Distinction and does not indicate the percentage gained.

Failed Coursework

The following table outlines the procedure to be followed in the case of failed essays, Science projects and Maths papers.

Procedures for Failed Coursework			
Coursework	Attempt	Action if passed	Action if failed
Topic 1	First	Mark recorded as is	Improve essay, project or paper
	Second	Mark recorded less 5% penalty	Start a new essay, project or paper on different topic
Topic 2	First	Mark recorded as is	Improve essay, project or paper
	Second	Mark recorded less 5% penalty	Start a new essay, project or paper on different topic
Topic 3	First	Mark recorded as is	Improve essay, project or paper
	Second	Mark recorded less 5% penalty	Start a new essay, project or paper on different topic

ICCE Coursework Titles

Titles for coursework in the different courses are set by the ICCEL Office. These titles are available on the members section of the ICCE website.

Plagiarism

Plagiarism will not be tolerated and will incur penalties. See the Essay Writing Training PACE for guidelines and refer to the Plagiarism Policy appendix.

Service Module

Students must be 16 years of age or over in the year they complete this module. The ICCE Office will require proof of age before accepting applications for service modules. Service Modules may be taken as an elective for any level of ICCE certificate. Only one module may be submitted for credit by any student. A minimum of six PACEs must be completed in either case.

A.C.E Professional Training

This course must be taken at the national A.C.E. Training Centre under an accredited A.C.E. trainer. Contact your Regional A.C.E. office for details.

All students taking this course must also submit a 1,000 word essay on a Christian Education topic. The title and outline for this essay must be approved by an ICCE representative before leaving the Training Course. It must be completed and sent in to the Office for marking within six weeks of finishing the Training Course.

The above requirements give the student a half credit. In order to gain a further half credit, 30 hours of service in an accredited A.C.E. school must be completed.

A.C.E Monitor Training

Students must complete the Training PACEs at an accredited A.C.E. school. Contact your regional A.C.E. office for details.

Students must also submit a 1,000 word essay on a Christian Education topic, or a Child Study. The title and outline for this essay must be approved by ICCE before commencing. It must be completed and sent to the ICCE Office for marking within six weeks of finishing the Training course.

The above requirements give the student half a credit. In order to gain a further half credit, 30 hours of service in an accredited A.C.E. school must be completed.

The Monitors' Training can be carried out in accredited schools. Full Professional Training can only be carried out at an approved A.C.E. Professional Training Centre.

Student Convention Credits

There are two types of credit that can be earned: Single Item Entry and Attendance & Participation Entry.

Single Item Convention Entries

ICCE accepts for credit the following Convention entries:

- Website
- Scripture Video/DVD
- Science Exhibit (not Collections)
- Social Studies Exhibit (not Collections)
- Photography - three entries required
- Art - all categories
- Design and Technology – Woodwork, Clay Sculpture, Metalwork or Textiles

The standard of entry must correspond to the level of certificate.

It is not recommended that credit be sought by students attending Convention for the first time or those who are under 14 years of age. For all of these categories, a portfolio must be submitted which will count for 50% of the marks. Only one entry per ICCE certificate level is allowed.

Student Convention Procedures

If a student wishes their Convention entry to be considered for accreditation as an ICCE option credit, he or she must observe the following rules:

- Application for credit must be made at least **4 months** before the relevant Convention, using the ICCE application form (to be found on the ICCE website).
- The student must present a portfolio of coursework, which will account for 50% of the marks awarded for the entry. On application, the student will be sent the relevant portfolio guidelines by email. The student should submit the outline electronically and receive approval before proceeding.
- Parents and supervisors must keep a detailed record of a student's progress, using the approved Convention Progress Control Form.
- Students should take photographs of their work in progress and provide written evidence that the work is all their own.

When attending Convention, students should present their work, portfolio and documents to the relevant Convention Adjudicator. The documents required are:

- The ESC Progress Control Form
- Three copies of the relevant Judges' Forms
- A written statement (Affidavit) that the work is all the student's own
- Photograph of final entry
- Work that is handed in without the correct documentation will not be marked and therefore will not gain a credit.
- The Senior Convention Adjudicator will ensure that all ICCE documentation is passed on to the ICCE Administrator immediately after the end of the Convention. It will not be returned to the student. ICCE applications must not be placed with the general Convention documentation.
- Where an entry has achieved an average of 80% or more, the completed portfolio should be submitted to the ICCE with the Judges' Forms within 3 months after the event (European Convention). A separate ICCE Adjudicator is appointed to judge each Portfolio category. When the credit has been approved, ICCE will issue a Convention credit certificate. This must be presented to the ICCE Office when applying for an ICCE certificate

Minimum Pass Mark

The minimum pass mark for accreditation is an average of 80% for both the piece and the portfolio. Convention judges need to bear this in mind when marking students' Convention entries.

The marking of Convention credits for transcript purposes will be Distinction (94-100%), Merit (87- 93%) and Pass (80-86%).

Joint Entries

ICCE does not accept joint Convention entries for single entry accreditation. Each entry must be entirely the applicant's own work.

Attendance & Participation Entries

For a **full credit** the student must enter and achieve the requirements below in six separate events, including at least four of the following categories:

- Music – all categories up to Quartet (excluding Worship Band)
- Platform – all categories except team events
- Academics – General, Creative Composition

- Christian Service/Golden Awards - all categories plus 1st or 2nd place Golden Lamp entry (UK)
- Art & Design – any section

Requirements

- Two entries in any of the above categories may be made.
- A minimum of 70% overall average is required in these categories. Five must be individual events; one team event is allowed.
- Team events allowed are: Music (Vocal and Instrumental) up to and including Quartet, Dramatic Dialogue, and Puppets and Scripture Video involving no more than two students.
- Entries in other categories may be made.
- Two individual sport events are allowed but not required (no team sport events).
- The student must gain a medal in Sport and elimination events if these are included in the six. All components of this credit must be gained at one Convention.
- Please note that the total preparation time for this credit should amount to at least 120 hours. This applies to any ICCE approved Regional Convention.
- A student will only be allowed one Convention Attendance & Participation credit for graduation
- This is only allowed for an option credit for General or Intermediate Certificates.
- Students must apply for this credit within six months of completing the requirements.
- Written proof to be submitted in the form of Judges' Forms, Affidavits, Progress Control Forms and an ICCE application form within six months of the Convention.
- We recommend entering more than six events in case the student does not achieve the requirements in all six.

A **half credit** A&P entry is also possible. A student must enter nine events and achieve 70% or a medal in three. At least six of the events should be individual. Please contact the office for further information.

Student Convention Rules & Participation

All applicants for Convention credits must abide by the prevailing rules. If the student is disqualified for not following Convention rules, no credit will be issued. This includes dress code violations, unsuitable subject matter and cheating in any form.

ICCE follows normal Convention policy which requires all entrants to attend the Student Convention for the entire period. 'Absentee' submissions are not acceptable. The whole purpose of Convention Credits is to recognise a student's participation in the entire Convention, including rallies, devotions and the whole Convention 'experience'.

Appeals

There is an Appeals procedure. Contact the ICCE Office for details.

UCAS Grading

UCAS

Normally, students applying to universities in the UK will apply through the Universities and College Admissions Service [UCAS]. It is very important that students keep up a good grade average over the whole course.

The results of courses for university entrance should be passed on to the ICCE Office for validation and entered on the UCAS form as grades, not PACE average scores.

ICCE has endeavoured to keep procedures as simple as possible, but if there are any questions, please do not hesitate to contact the office.

The ICCE Grading System

ICCE Grading	
PACE Average per Module	Grade
98-100	A*
96-97.99	A
92-95.99	B
88-91.99	C
84-87.99	D
80-83.99	E

Please note that PACE average scores should be rounded to two decimal places. Please note that the ICCE grading system bears no relation to the UCAS tariff.

Reporting of Grades

The ICCE Office reports the grades for each unit and module. Supervisors and parents should always enter PACE Average Scores as percentages on ICCE course completion forms, NOT as grades. The ICCE will calculate grades once PACE Tests have been moderated and Student Assessment Records have been checked.

ICCE and LCA Dual Enrolment Option

Lighthouse Christian Academy

Lighthouse Christian Academy (LCA) is a distance learning academy that supports homeschoolers through distance learning as well as ACE Quality Status schools. LCA offer two accredited High School Certificates: College Preparatory and Honours Diploma. LCA is accredited by Middle States Association Commissions on Elementary and Secondary Schools (MSA-CESS), National Council for Private School Accreditation (NCPSA) and Accreditation International (Ai).

LCA and ICCE Dual Enrolment

LCA offer a Dual Enrolment program for students attending ICCE registered schools. The Dual Enrolment program allows students to earn the ICCE General, Intermediate and Advanced/Advanced Higher Level certificates plus the LCA College Preparatory or Honours Diploma. Students who plan to apply for the Dual Enrolment program must follow the prescriptive academic projection starting at the ICCE General Level (see following pages for details).

For the Dual Enrolment program, students enrol with ICCE at the beginning of General Level and with LCA at the beginning of the senior year i.e. ICCE Advanced or Advanced Higher.

The applications for LCA senior year enrolment and graduation are submitted through the ICCE office.

LCA Enrolment deadlines are: **15th September and 15th January**

Students must be enrolled with LCA for at least 6 months before graduation may take place. Students who take longer than a year to complete after enrolling will be liable for a fee of \$200 (subject to change) to LCA for the next academic year. Careful planning is necessary to avoid this scenario.

Please contact the ICCE Office or refer to the website for current fees.

IMPORTANT: The ICCE office will act as the liaison between the school/HEA and LCA. You should therefore only communicate with ICCE and not directly with LCA.

ICCE/LCA Structure

Students may complete the LCA College Preparatory Diploma or the LCA Honours Diploma. The pathways are as follows:

Corresponding Certificates: ICCE and LCA			
LCA	College Preparatory	Honours Diploma	Honour Diploma
ICCE	General	General	General
	Intermediate	Intermediate	Intermediate
	Advanced	Advanced	Advanced
			Advanced Higher

Course Structure: ICCE and LCA College Preparatory

General Certificate				
Prerequisite details				
Christian Studies	Academic Studies		Applied Studies	Coursework
Biblical Studies (New Test Survey) 97-108 (1)	English 1085-96 (1)		None	None
	Mathematics 1085-96 (1)			
	Word Building 1085-96 (1)			
	Earth Science 1085-96 (1)			
	Brit & Euro History 1085-96 OR World History 1097-108 (1)			
	Literature 8 (0.5)			
1 credit	5.5 credits		0 credits	0 credits
General Certificate				
Christian Studies	Core Studies	Expanded Studies	Applied Studies	Coursework
Apologetics I (0.5)	English 1097-108 (1)	ICT (1) Choose from: ECDL, ICDL or Skillspro	Music (0.5)	Social Stud. Essay
Successful Living 1-12 (1)	Mathematics 1097-108 (1)		Health (0.5)	Science Project
	Biology 1097-108 (1)		Speech (0.5)	
	World Geog. 1097-108 (1)			
	Etymology 1097-108 (1)			
	Literature 9 with essays (0.5)			
1.5 credits	6.5 credits		1.5 credit	0.5 credit
2.5 credits total	12 credits total		1.5 credit total	0.5 credit total
Total credits (Prerequisite + General)				16.5

Intermediate Certificate				
Prerequisite details				
Complete the requirements for the General Certificate.				
Intermediate Certificate				
Christian Studies	Core Studies	Expanded Studies	Applied Studies	Coursework (1,500 words) -Select 3-
Apologetics II (0.5)	English 1109-120 (1)		Physical Education (0.5)	Social Stud. Essay
Biblical Studies (Old Test Survey) 109-120 (1)	Mathematics 1109-120 (1)		Business Maths 1-6 (0.5)	English Essay
	Physical Science 1109-120 (1)			Biblical Stud. Essay
	Hist. of Civ. 1-10 (1)			Science Project
	Language (2)			
1.5 credits	6 credits	0 credits	1 credit	0.5 credit
Total credits (Intermediate)				9

Intermediate Certificate Language Credit

Student must choose two full credits in a single language from the following list.

Group 2: Core Studies (Language)

Credit value

DELTA A1, A2, B1 or B2	1
DELTA C1 or C2	2
Goethe Institut A1, A2, B1 or B2	1
Goethe Institut C1 or C2	2
GCSE or IGCSE	2
Rosetta Stone Levels 1 – 4	2
Spanish I	2
French I	1

Advanced Certificate				
Prerequisite details				
Complete the requirements for the Intermediate Certificate.				
Advanced Certificate				
Christian Studies	Core Studies	Expanded Studies	Applied Studies	Coursework (2,000 words) -Select 3-
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	English 1121-1132* (1)		Trigonometry, Calculus and Geometry (1)	Social Stud. Essay
Apologetics III (0.5)	English 1133-1144 (1)			Maths Paper
	Mathematics 1121-1132 (1)			Biblical Studies Essay
	Chemistry 1121-1132 <i>OR</i> Physics 1133-1144 (1)			Science Project/Essay
	Hist. of Civ. 11-20 (1)			*English 1121-1132 needs dissertation of 5,000-10,000 words
1.5 credits	5 credits	0 credits	1 credit	0.5 credit
Total credits (Advanced)				8

Course Structure: ICCE and LCA Honours Diploma

General Certificate
Requirement details
Complete the LCA College Preparatory requirements for General Level on page 41.
Intermediate Certificate
Requirement details
Complete the LCA College Preparatory requirements for Intermediate Level on page 42.

Advanced Certificate				
Prerequisite details				
Complete the requirements for the Intermediate Certificate.				
Advanced Certificate				
Christian Studies	Core Studies	Expanded Studies	Applied Studies	Coursework (2,000 words) -Select 3-
Biblical Studies (NT Church History) <i>OR</i> Biblical Studies (Life of Christ) (1)	English 1121-1132* AND English 1133 – 1144 (2)		Trigonometry, Calculus and Geometry (1)	Social Stud. Essay
Apologetics III (0.5)	Composition 2 (1)			Maths Paper
	Hist. of Civ. 11-12 (1)			Biblical Studies Essay
	Mathematics 1121-1132 (1)			Science Project/Essay
	Chemistry 1121-1132 AND Physics 1133 – 1144 (2)			*English 1121-1132 needs dissertation of 5,000-10,000 words
1.5 credits	7 credits	0 credits	1 credit	0.5 credit
Total credits (Advanced)				10
<i>The LCA Honours Diploma requires a 94% overall average plus the ACT (minimum score:22) or SAT (minimum score 1000).</i>				

For students who are completed Advanced Higher and LCA, please contact the ICCE Office for advice.

ICCE CONTACT DETAILS

Physical Address

Unit 5
Northford Close
Shrivenham
Oxfordshire
SN6 8HL
United Kingdom

Website

www.icce.education

Email

support@icce.education

Telephone

+44 (0) 1793 783783

Note:

Only National Coordinators should contact the ICCE Office directly. Students or parents should speak to the ICCE Coordinator at their School or Home Education Academy. Schools and HEAs should contact their National Coordinators or designated Regional contact.

